



Job Opening

Mennonite Community Services of Southern Ontario (MCS) is a not for profit charity providing services to newcomers and the community. MCS is owned by several area Mennonite Churches who send delegates to serve on the board of directors. MCS seeks to link resources with needs through its programs of Settlement, Employment, FESPA, Radio and Thrift Store.

Interested candidates should submit a **cover letter** together with a **resume** to:

Mennonite Community Services
 Attention: Human Resources
 16 Talbot Street East
 Aylmer, ON N5H 1H4

or call 226-544-0380 for details
 email hr@mcson.org

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| Job Title: | Kitchen Assistant |
| Starting Date: | October 2024 |
| Hours: | Approximately 18 hours per week. Seasonal - October to April Additional hours per week may be required during Mom & Baby group sessions. |
| Job Summary: | The Kitchen Assistant will assist in preparing healthy meals and snacks for FESPA participants. Kitchen Assistant will prepare food according to meal plan and will follow all food health and safety guidelines. |
| Core Competencies: | <ul style="list-style-type: none"> • Relevant catering and food preparation experience; • Safe Food Handlers Certificate (or willingness to obtain); • Effective time management skills; • Strong organizational skills; • Commitment to Jesus centred faith, active church participation and non-violent peacemaking. |
| Core Job Duties: | <ul style="list-style-type: none"> • Assist in planning weekly menu; • Assist in purchasing food supplies within budget guidelines; • Prepare nutritional snacks and assist with meals; • Interact respectfully and positively with all participants and staff; • Work as a team with other staff; • Assist in other duties as assigned. |
| Requirements and Qualifications: | <ul style="list-style-type: none"> • Catering experience required; • Safe Food Handlers Certificate required (or willingness to obtain); • Physically able to stand, bend and handle large pots regularly; • Ability to speak, read and write English required; • Awareness and sensitivity of the Low German culture required; • Fluency in Low German language an asset but not required; • Police check for the vulnerable person sector required upon hire at applicants expense. |

Only suitable applicants will be asked to complete an application or be invited for an interview.
 MCS is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes.
 We welcome applications from all qualified persons.
 If you require accommodations, please notify us and we will work with you to meet your needs.